



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, October 23, 2018

6:00 p.m.

MEMBERS PRESENT:

Mike Lewis
Wayne Morris
Paula Hatfield
John Warner
Christina Epperson
Katie Folden

MEMBERS ABSENT:

Kenny Ayd
Larry Rowland
Greg Muehlenbein

OTHERS PRESENT:

Victoria Woodrow, CEO
Justin Epperson, Controller
Duane Fitch, CPA, MBA, Plante Moran, PLLC (available by phone)
Patty Blazier, Chief Nursing Officer
Sheila Thompson, Director of Revenue Integrity
Bryan Russell, Quality Director
Tina Rost, Executive Assistant

Mike Lewis, President called the meeting to order at 6:00 p.m. Roll call was taken and with a quorum present the meeting proceeded.

BOARD OF DIRECTORS MEETING MINUTES

October 23, 2018

Page 2

Topic of Discussion	Description	Action Taken
<u>Public Comment</u>	No comments were made.	
<u>Building/Grounds and Equipment</u>	No items to purchase.	
<u>Minutes of the 09-25-2018 Board of Directors Meeting and Executive Session</u>	The minutes were reviewed.	Paula Hatfield made a motion to approve the 09-25-2018 Board of Directors Meeting Minutes and Executive Session Minutes. John Warner seconded the motion. Motion carried.
<u>Quality Reports</u>	Bryan Russell, Quality Director, reviewed the Quality Dashboards and narratives.	John Warner made a motion to approve Quality report. Paula Hatfield seconded, the motion carried.
<u>Compliance Report</u>	Victoria Woodrow, CEO reviewed the Compliance Report for October.	Katie Folden made a motion to approve compliance report. Christina Epperson seconded; the motion carried.
<u>Third Quarter Safety Summary</u>	Safety summary was reviewed.	Christina Epperson made a motion to approve safety summary. Katie Folden seconded; the motion carried.

BOARD OF DIRECTORS MEETING MINUTES

October 23, 2018

Page 3

Topic of Discussion	Description	Action Taken
<p><u>Financial Statements for September 2018</u></p>	<p><u>Statistics</u> Inpatient Acute Care Admissions – 27 Transitional Care Admissions - 10 Outpatient Observation Admissions – 26 Emergency Room Visits – 427 Surgeries – 21 Radiology Procedures – 823 Lab Procedures – 7,518 Rehab Services Units – 2,100 <u>Financials</u> Total Cash and Investments – \$6,436,557 Total Revenue – \$1,228,712 Total Expenses – \$1,285,274</p>	
<p><u>December Meeting Date Change</u></p>	<p>Move meeting to December 18th</p>	
<p><u>CEO Report</u></p>	<p>Victoria Woodrow, CEO, presented the CEO report. She reviewed the key statistics for the month of September. Key financial drivers were reviewed, DSCR, DCOH, loan reissuance was discussed.</p>	

BOARD OF DIRECTORS MEETING MINUTES

October 23, 2018

Page 4

Topic of Discussion	Description	Action Taken
<p><u>Executive Session</u></p>		<p>Wayne Morris made a motion at 7:15 p.m. to enter Executive Session to discuss Personnel. Christina Epperson seconded the motion. Motion carried.</p> <p>Paula Hatfield made a motion to exit Executive Session and return to Regular Session at 8:39 p.m. Katie Folden seconded the motion. Motion carried.</p>
<p><u>Employee Salaries / Rates</u></p>		<p>Paula Hatfield made a motion to accept management recommendations for employee salary change starting January 2019. Katie Folden seconded. Roll call vote: Wayne Morris – Yes, Paula Hatfield – Yes, John Warner – Yes, Katie Folden –Yes, Christina Epperson – abstain. Motion carried.</p>
<p><u>CEO Salary</u></p>		<p>John Warner made a motion to accept the CEO’s expressed wishes to forego her second year contract salary increase. Katie Folden seconded. Motion carried. Roll call vote: Wayne Morris – Yes, Paula Hatfield – Yes, John Warner – Yes, Katie Folden –Yes, Christina Epperson – yes. Motion carried.</p>

BOARD OF DIRECTORS MEETING MINUTES

October 23, 2018

Page 5

<u>Meeting Adjournment</u>		Wayne Morris made a motion to adjourn the meeting at 8:55 p.m. John Warner seconded the motion. Motion carried.
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HAMILTON MEMORIAL HOSPITAL DISTRICT

John Warner, Secretary
Board of Directors



BOARD OF DIRECTORS MEETING MINUTES
Tuesday, October 23, 2018
Executive Session

MEMBERS PRESENT:

Mike Lewis
Wayne Morris
Paula Hatfield
John Warner
Christina Epperson
Katie Folden

MEMBERS ABSENT:

Kenny Ayd
Larry Rowland
Greg Muehlenbein

OTHERS PRESENT:

Victoria Woodrow, CEO
Justin Epperson, Controller

Wayne Morris made a motion to enter Executive Session at 7:15 p.m. to discuss Personnel. Christina Epperson seconded the motion. Motion carried.

Paula Hatfield made a motion at 8:39 p.m. to exit Executive Session and return to Regular Session. Katie Folden seconded the motion. Motion carried.

HAMILTON MEMORIAL HOSPITAL DISTRICT

John Warner, Secretary
Board of Directors